

**Mission Statement: To provide community enrichment through access to circus arts**



# Agenda

## Quircus Board of Directors

Wednesday, June 14th, 2023

**5:30pm**

Location: Kaitlyn's House

Call to Order

- 1. Approve Agenda**
- 2. Approve May Meeting Minutes**

*It is the intent of the Quircus Board of Directors to conduct concise, informative monthly meetings from a place of courtesy and respect that provides an atmosphere of collaboration and timely conclusion to meetings. With regards to that intent, time constraints are in place for all agenda items. Speakers are asked to present information and members are asked to withhold discussion/comments until the speaker is finished. Agenda items requiring more time than the allotted amount will be completed at the end of the meeting.*

- **Public Comment** [3 mins per speaker]

An opportunity for non-member comments, concerns, or suggestions related to Quircus or The Board of Directors.

- **New Business** [20 mins]

Review Financial Summary from 2022

- Where did income come from?
  - Does it align w/ our mission statement?
  - Would it be tax exempt?
- Where were expenses?
  - Does it align w/ our mission statement?
- How does the previous year compare to this year so far? Do we need to make adjustments?

2. Review 1st Quarter net income

1. Approve quarterly stipend to executive director

3. Discuss & Approve second payment amount to James Shipp for Cyr Wheel

4. Travel Stipends

1. Discuss procedure for determining who gets one & how much

5. Quircus Insurance- review policy for instructors & members to be covered by insurance

1. Jessie Lewis interested in using for classes

6. Discuss access to shared drive

1. Propose creating a second shared drive for volunteers, performers, etc w/out access to governance & finance info. But would allow access to event planning info, photos & videos, fliers, etc

- **Officer's Report**

- President's report [10 mins, discussion 5 mins]
- Executive Director's Report [10 minutes, discussion 5 mins]
- Treasurer's report [10 mins, discussion 5 mins] Discuss Treasurer seat
- Secretary's report – [10 mins, discussion 5 mins]

- **Unfinished Business** [20 mins]

New apparel – How is that coming along?

Stage Flats: Progress report

- **Discussion Bylaws**

*Discuss the bylaws section by section- working together to create them.*

- **Adjournment** (time and by who)