

Minutes

Quircus Board of Directors

Wednesday, November 16th, 2022

6:30pm

Location: Zoom



Call to Order: Called to order 6:36 pm
Kaitlyn

Attending: Kaitlyn, Amanda, Santiago,
Alexia, Rayen, Lisa, Cody

- 1. Approve Agenda:** Amanda motions, Alexia 2nd- all approve
- 2. Approve Previous Meeting Minutes:** Amanda motions, Alexia 2nd- all approve

It is the intent of the Quircus Board of Directors to conduct concise, informative monthly meetings from a place of courtesy and respect that provides an atmosphere of collaboration and timely conclusion to meetings. With regards to that intent, time constraints are in place for all agenda items. Speakers are asked to present information and members are asked to withhold discussion/comments until the speaker is finished. Agenda items requiring more time than the allotted amount will be completed at the end of the meeting.

- **Public Comment** [3 mins per speaker]
An opportunity for non-member comments, concerns, or suggestions related to Quircus or The Board of Directors.
- **New Business** [15 mins]
- Discuss new corporate name: Alexis motions, Santiago 2nd
- Board Member Agreements: discussion and signing // Motion with fixing time from 10 hours to 20 hours: Santiago, 2nd: Cody
- Discuss Executive Director Position: Alexis is nominating herself for the position. Amanda makes motion. Lisa 2nd
- VP election: who is still running? Will be voted upon later. No one is currently running.
- Harassment Policy: will be posted and looked over by outside help.
- Policy and Procedure for members/ workers/ volunteers: To be discussed later
- Grievance form: implementing and discussing a recent event of crime. // to be discussed later
- Setting a regular monthly meeting time: Second Wednesday of the month at 6:30pm.

Amanda Motions, Cody 2nds

- Committee Meeting updates: Nothing to report just yet. Only 2 committees have been formed so far.

- Discuss structure for payouts: Payouts will be decided after December fiscal year ends. Will be addressed in January.

- Discuss upcoming events, including proposed budgets for said events.

- **Officer's Report**
 - President's report [15 mins, discussion 5 mins]

 - Treasurer's report [10 mins, discussion 5 mins]

 - Secretary's report – [5 mins, discussion 5 mins]

- **Unfinished Business** [20 mins]
-for next meeting:
 - Policy and Procedure for members/ workers/ volunteers:
 - Grievance form: implementing and discussing a recent event of crime.
 - Discuss structure for payouts: Payouts will be decided after December fiscal year ends. Will be addressed in January.

- **Discussion Overflow**
Any additional comments or discussion from Agenda items.

- **Adjournment** (time and by who) 8:38 pm Kaitlyn